



Khyber Medical University

(Committed to Excellence in Academics & Research)

PDA Building, Block IV, Phase 5, Hayatabad, Peshawar Ph: 9217703, 9217696 Fax: 9217704

SITUATION VACANT

Applications are invited from Pakistani citizens (Male/Female) for the following Regular positions:

S.#	Position	Pay Scale	Age Limit	Eligibility, Qualification & Experience
1	Private Assistant	BPS-16	25 – 30	At least 2nd Class BA/ BSc or equivalent qualifications with five years experience as Personal Assistant / Stenographer in Govt./Semi-Govt. or autonomous bodies with Short Hand Speed of 100 W.P.M. and Typing Speed of 60 words per minute in English. (Preference will be given to candidates having above qualifications with DIT).
2	Store Keeper	BPS-11	25 –35	At least BA / BSc with 05 year experience in Store keeping in a Govt. Sector / autonomous / Semi autonomous bodies; Preference: B.Sc. (Computer) and/or DIT / Ex-Army personnel.
3	Clinical Technician (Dental)	BPS-9	18-32	Diploma in the field of Dental Technology from recognized institute register with Khyber Pakhtunkhwa Medical Faculty. Preference will be given to F.Sc with Diploma
4	Clinical Technician (Radiology)	BPS-9	18-32	Diploma in the recognized field from institute register with Khyber Pakhtunkhwa Medical Faculty. Preference will be given to F.Sc with Diploma
5	Clinical Technician (Surgical)	BPS-9	18-32	Diploma in the recognized field from institute register with Khyber Pakhtunkhwa Medical Faculty. Preference will be given to F.Sc with Diploma
6	Receptionist	BPS-5	20 – 30	At least 2nd Class FA/FSC or equivalent qualifications with DIT. (Preference will be given to candidates having experience in the relevant field in Govt./Semi Govt. or autonomous bodies)
7	Dental Assistant	BPS-5	20-30	Matric/ F.Sc with Diploma in the field of Dentistry registered with Khyber Pakhtunkhwa Medical Faculty

- ❖ Application on **prescribed form** available on KMU website: www.kmu.edu.pk along with recent passport size photograph, attested copies of educational testimonials (degrees/certificates, DMCs), experience certificates (from government/semi government/ autonomous bodies) and copy of Computerized National Identity Card alongwith a Bank receipt of **Rs. 300/-** (application processing fee) non-refundable, duly deposited in (Account No.1450-8, National Bank of Pakistan, Hayatabad Township Branch code No. 1759 Peshawar) in favour of Khyber Medical University, should reach to office of the undersigned on or before **18th Nov, 2014**.
- ❖ In-service candidates should apply through proper channel. They must submit NOC from their concerned Departments/Organizations along with their respective application forms.
- ❖ Selection will be made in the manner prescribed by the University. Only short listed candidates will be called for the test/interview.
- ❖ No TA/DA will be admissible for appearing in test & interview.

- ❖ Separate application form is to be submitted for each post which should reach KMU Peshawar in due date and time.
- ❖ Incomplete application form without required documents (Bank draft & testimonials etc.) or those received after the due date will not be acceptable/ entertained.

Note: *Errors are liable to rectification by the University; the Competent Authority reserves the right to increase/decrease or cancel the number of post(s)*

REGISTRAR
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